

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Higher Education Department – A.P.State Archives & Research Institute,  
Hyderabad – Dr.Zareena Parveen, Director – Surrender of Earned Leave for  
encashment during the financial year 2010-11 – Permission Accorded –  
Orders – Issued.

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HIGHER EDUCATION (MC.A2) DEPARTMENT

G.O.Rt.No. 89

Dated: 15-02-2011  
Read the following:-

- 1) Circular Memo No.15744-C/324/FR.I/2010, Finance(FR.I)  
Department, Dated 15-6-2010.
- 2) From the Director, A.P.State Archives & Research Institute,  
Lr.Rc.No.E1/2923/2010, dated 11-01-2011.  
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O R D E R:-

In terms of orders issued in the reference 1<sup>st</sup> read above and in the  
circumstances reported by the Director, A.P.State Archives & Research  
Institute, Hyderabad in the reference 2<sup>nd</sup> read above, Dr.Zareena Parveen,  
Director, A.P.State Archives & Research Institute is permitted to surrender 15  
days of Earned Leave at her credit for encashment as on 01-01-2011 as  
detailed below for the Financial year 2010-11.

Sl. No.	Name and Designa- tion	Date of previous encashment of EL and Date of surrender	of E.L. title as on the date of surrender	Date of present surrender	No.of days surren- dered	Balance of E.L. at credit as on 02-01-2011
1	Zareena Parveen, Director	02-02-2010 (15) days	297 days	01-01-2011	(15)	282 days

2. The surrender of leave now permitted for the financial year 2010-11 in  
Para-1 above has not been sanctioned and availed by the employee earlier.  
Necessary entries have been made in the Service Register of the individual  
concerned.

3. The Director, A.P.State Archives & Research Institute, Hyderabad shall  
take necessary action accordingly.

4. This order does not require the concurrence of Finance (FR.I)  
Department under the rules or orders on the subject.

(BY ORDER AND IN THE NAME OF GOVERNOR OF ANDHRA PRADESH)

C.R.BISWAL,  
PRINCIPAL SECRETARY TO GOVERNMENT

To  
The individual concerned through Director, State Archives, Hyderabad.  
The Director, A.P.State Archives & Research Institute, Tarnaka, Hyderabad.  
The Pay & Accounts Officer, Hyderabad.  
Copy to:  
The Accountant-General, A.P., Hyderabad.  
SF/SC

SF/SC-1

//Forwarded: By order//

SECTION OFFICER